MINUTES
UNIVERSITY COUNCIL
April 6, 2017
3:00 – 5:00 p.m.
Monroe Park Campus
University Student Commons
Virginia Rooms

A meeting of the University Council was held on Thursday, April 6, 2017 at 3 p.m. at the University Student Commons.

The following members and alternates were present:

Academic Administrators: Cathleen Burke, Cecil Drain, Barry Falk, Melissa Tyler (representing Doug Boudinot)

Ex-Officio: Alex Henson, Deborah Noble-Triplett, John Ulmschneider

Faculty: Salvatore Agosta, Jose Alcaine, Holly Alfrod, Kyungeh An, Gloria Bazzoli, Ross Collin, Ben Darter, TyRuben Ellingson, Joshua Galligan, Stephanie Goldberg, Chris Jackson, Allen Lee, Donna McClish, Libby McDaniel, Victoria Menzies, June Nicholson, Ravi Perry, Heinz Roland Weistroffer, Mary Secret, Carlos Smith, Fernando Tenjo-Fernandez, Jennifer Wayne, Wei Zhang

Classified Staff: Sania Marcoccia, Evandro Moreno, Eileen Truax, Felita Tucker-Battle

Students: Katie Clark, Destinee Moragne, Chris Richardson

Guests: Jacqueline Kniska, Sara Vorlop, Emily Hurst, Carol-Ann Irby, Reuban Rodriguez

1. **President's/Provost's Report:** *Deborah Noble-Triplett-* Dr. Triplett began the meeting with brief updates:
   a. The planning process for the next strategic plan is underway. Members were invited to attend one of two Town Hall Meetings in April to provide input on the steering committee's work to date. In addition, members were encouraged to sign-up online express a desire to participate in the planning process more closely – for example, being a member of a task group.
   b. The committee working on the Experiential Learning Initiative plans to roll out a suggested plan soon.

2. **Approval of Minutes**
   a. February 2, 2017 - No quorum for approval. Move to May agenda.

3. **Committee Reports and Approval of Action Items --** No quorum for approval. Move to May agenda.
   a. Academic Affairs University Policy Committee Report - *Deborah Noble-Triplett*

      i. Computer and Network Resource Use Policy – *Alex Henson and Dan Han*
         • This policy is currently approved as an interim policy, and is considered a major revision from a previous policy as it combines the previous policy and associated handling procedures in the same document. The policy establishes and communicates the expectations for individuals using University computer and network resources, and delineates a minimum set of requirements as it relates to

such usage. Additionally the policy provides reporting and handling procedures for all suspected violations. Revisions are required periodically to accommodate a changing regulatory and compliance landscape.

    ii. <u>Annual Assessment of Faculty Performance Policy</u> – *Katherine Bassard and Carol Ann Irby*

- This is a substantial revision to an existing policy that was approved by the Board of Visitors in 1984. Missing from the original version was a clear appeals process. The policy establishes the criteria, implementation, and procedures by which to carry out the annual assessment of faculty performance. An annual evaluation of all faculty members is conducted on a university wide basis.

- Suggested revisions included:
  - Clarification that if comments are added to the evaluation, that will become part of the file.
  - Student evaluations should be first in the list of sources and include a comment about the importance of student evaluations as a unique tool.
  - Instead of a dean forming the appeal committee, consider revising to be an elected committee.

4. **Information Items**
   a. Center for Teaching and Learning Excellence (CTLE) – *Enoch Hale*
   - The VCU Office of Faculty Affairs will change the name of the Center for Teaching Excellence (CTE) to the Center for Teaching and Learning Excellence (CTLE) pending approval by the Board of Visitors at its May meeting. The mission of the CTLE will be to promote, enhance and assess teaching effectiveness and student learning through faculty development.
   b. Revision of UC Bylaws – *Deborah Noble-Triplett*
   - Volunteers to participate in the process of revising the UC Bylaws were requested.

Meeting adjourned at 4:00 p.m.

Next Meeting
Thursday, May 4, 2017, 3 to 5 p.m.
MCV Campus, VA BioTech Center, Ball Conference Room